

## CIVIL SERVICE ATHLETIC ASSOCIATION ANNUAL GENERAL MEETING

The Annual General Meeting of the Civil Service Athletic Association will take place on  
**Friday 27<sup>th</sup> January 2012**  
*(subject to room confirmation so please confirm with the Secretary by 20<sup>th</sup> January)*  
HMRC, Norfolk House, Smallbrook Queensway, Birmingham commencing 12.00

(From New Street Station ticket barrier walk to the left of the escalators, past the M&S Food Store and leave through the exit doors. Walk straight ahead towards the Bull Ring Shopping Centre, but when you reach the road do not cross it, Turn right along the Queensway. You go over a bridge with a road running underneath and Norfolk House is just on your right. It is about 3 – 5 minutes walk)

The CSAA's AGM is open to all members of the Civil Service Sports Council. Any Departmental or Fringe Body Sports Association affiliated to the CSSC, or any individual member of the CSSC, may submit motions, including proposals for changes in the rules, for consideration by the AGM. All such motions should be submitted, in writing, to the Secretary (address below) by 20<sup>th</sup> January 2012.

### AGENDA

1. Minutes of the AGM held on 21<sup>st</sup> January 2011
2. Matters Arising
3. Hon. Secretary's Report for 2011
4. Treasurer's Report for 2011
5. Elections:
  - 5.1 Confirmation of President & Vice Presidents
  - 5.2 Officers
  - 5.3 Committee
  - 5.4 Auditor
6. Responsibilities
7. 2012 Fixtures
8. AOB

This year's AGM will be held at HMRC Norfolk House Birmingham and all CSSC members are invited to attend. The AGM will start at 12.00 and should be completed by 13.00. The Secretary's Report, under Item 3, provides the opportunity to discuss the success (or otherwise!) of the year's activities, including any lessons and/or thoughts for the future. Under Item 7 the Secretary will run through proposed details, including dates, of the forthcoming year's fixtures.

**IMPORTANT - PLEASE ADVISE THE SECRETARY AT LEAST 7 DAYS IN ADVANCE OF THE AGM IF YOU PLAN TO ATTEND FOR SITE SECURITY**

*Attendance and voting (Constitution Rule 11): "Each Departmental or Fringe Body Sports Association and Area Association affiliated to the Civil Service Sports Council shall be entitled to send one representative to General Meetings, with power to vote. The President, Past President, Life Vice-Presidents, retiring officers of the Association and members of the retiring General Committee shall be entitled to attend General Meetings, and shall be entitled to one vote. Individual members of the Civil Service Sports Council, except as provided for above, shall be entitled to attend General Meetings, but without power to vote."*

**NB:** The CSAA is always keen to bring 'new blood' onto committee. If you are at all interested in influencing the direction of the CSAA's activities and/or would just like to help in organising and running our events, come along to the AGM to find out more (or give me a call in the meantime).

**Nick Hume**

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